

## MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

FRIDAY 14<sup>th</sup> APRIL 2023 at 10:00a.m.

COUNCIL CHAMBER, MALDON DISTRICT COUNCIL OFFICES,  
PRINCES ROAD, MALDON, ESSEX, CM9 5DL

<b>Chairman:</b>	Councillor M F L Durham (MD)
<b>Panel Members:</b>	Essex County Council – Councillor J Fleming (JF), Councillor W Stamp (WS) Maldon District Council – Councillor S Morgan (SM), Councillor A L Hull (AH), Councillor S Nunn (SN) Parish Council Representative – Mr J Anderson (JA)
<b>Officers:</b>	EH Kandice Louis (KL) - Highway Liaison Officer EH Daniel Maclean (DM)– Highways Liaison Officer Team Leader
<b>Secretariat:</b>	Charlotte Elderton – Maldon District Council

Item		Owner
1.	<b>Welcome and Introductions:</b>  The Chairman welcomed all Members to the meeting of the Maldon District Local Highways Panel and advised on the protocol for today' meeting.	<b>Chairman</b>
2.	<b>Apologies for absence:</b>  Apologies had been received from Cllr Anne Hull and Cllr Stephen Nunn.	<b>All</b>
3.	<b>Minutes of Previous Meeting:</b>  The minutes of the meeting held on 01 December 2022 were received and confirmed.	<b>All</b>
4.	<b>Matters Arising from Minutes of the previous meeting: 01 December 2022</b>  A review of the actions was undertaken:	<b>All</b>

	<p>Cllr Durham confirmed that he did write a letter to Cllr Scott regarding the panels dissatisfaction over the funding allocation, but this has now been superseded by the new budget allocation.</p> <p><u>14 – High Street, Maldon – Kerb Line &amp; Bus Stop Cage – SN</u> was advised how to report the issue. JF advised that she had previously reported this as it is a Health and Safety trip hazard, particularly to our older residents using the bus services.</p> <p><b>Action: JF will provide the tracking number for this to KL for follow up.</b></p> <p><u>17 – Southminster Road, Asheldham – Bend Improvements –</u> During the design process it was identified that significant land purchase would be required as well as major changes to the carriage way. This would exceed the LHP budget. WS raised her concerns over this scheme noting that Cllr Scott had attended a previous Parish Council meeting and promised residents that this could be moved forward, an agreement with the landowner had also been reached.</p> <p><b>Action: DM will take this away as an action to Cabinet.</b></p> <p><u>24 – Mundon Road, Maldon – Traffic Management Improvements –</u> The results did not meet the requirements of a VAS, although KL confirmed that she would be happy to look at alternatives to this scheme.</p>																							
<p><b>5.</b></p>	<p><b>Report on Funded Schemes – 2022/23:</b></p> <p>The Highways Liaison Officer drew members attention to page 8 of the agenda pack which provides an update on the current position of all the schemes which the Maldon Local Highway Panel has recommended for inclusion in their 2022/23 programme.</p> <table border="0"> <tr> <td colspan="2"><b>LHP Funding 2022/23</b></td> </tr> <tr> <td>LHP funding 2022/23</td> <td style="text-align: right;">£200,000</td> </tr> <tr> <td>Reduction for Countywide Casualty Reduction Schemes</td> <td style="text-align: right;">£29,250</td> </tr> <tr> <td><b>Sub-Total</b></td> <td style="text-align: right;"><b>£170,750</b></td> </tr> <tr> <td>LHP additional funding 2021/22</td> <td style="text-align: right;">£180,000</td> </tr> <tr> <td>LHP additional funding 2022/23</td> <td style="text-align: right;">£200,000</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>£550,750</b></td> </tr> </table> <table border="0"> <tr> <td colspan="2"><b>Budget Summary 2022/23</b></td> </tr> <tr> <td>Total LHP budget 2022/23</td> <td style="text-align: right;">£550,750</td> </tr> <tr> <td>Scheme Recommendations</td> <td style="text-align: right;">£261,50</td> </tr> <tr> <td><b>Remaining Budget to Allocate</b></td> <td style="text-align: right;"><b>£289,250</b></td> </tr> </table> <p>It was confirmed that the remainder of the budgets not allocated had been removed from every LHP, however those schemes that were</p>	<b>LHP Funding 2022/23</b>		LHP funding 2022/23	£200,000	Reduction for Countywide Casualty Reduction Schemes	£29,250	<b>Sub-Total</b>	<b>£170,750</b>	LHP additional funding 2021/22	£180,000	LHP additional funding 2022/23	£200,000	<b>Total</b>	<b>£550,750</b>	<b>Budget Summary 2022/23</b>		Total LHP budget 2022/23	£550,750	Scheme Recommendations	£261,50	<b>Remaining Budget to Allocate</b>	<b>£289,250</b>	
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<p>agreed to be funded in 2022/23 will be honoured. The Panel expressed their disappointment that the schemes that had been put forward over the last 2 years had not been validated in a timely fashion and therefore the panel had lost that money. The validation aspect is a failure of Essex County Council (ECC) and the panel would like recognition that they have tried to do what they can for the residents. It was suggested that a letter be written to Cllr Scott to highlight the panel's concerns and MD agreed to write on behalf of the panel. JF raised further concern over the maintenance budget, noting that Maldon has more visitors in the County of Essex which is not factored into the formula of the funding allocation for the maintenance budget.</p> <p><b>Action: MD will write to Cllr Scott to highlight the concerns of the panel in relation to the budget that has been removed from the LHP panels and also concern over the formula used to calculate the maintenance budget for the Districts.</b></p> <p>Many of the schemes that were promised for Q4, have now slipped to 23/24, DM explained some of the reasons for this and whilst there is usually a grace period of a few weeks to deliver in the new financial year this is not the case for this year. It was reiterated that the money for these schemes is allocated, we just need to wait until June for the funding when they will be picked up again.</p> <p><u>Item 9 – Tiptree Road, Wickham Bishops – Footway –</u> It was confirmed that the felling of the tree had taken place and to avoid the works stalling, the panel agreed to use the 2023/24 capital to progress the scheme and the money will be reimbursed in June. MD confirmed that he had received written confirmation from Cllr Scott that the panel could authorise this and funding would be reimbursed.</p> <p><b>Action: The panel agreed to fund from 2023/24 capital to ensure the works continue. Funding will be reimbursed in June.</b></p> <p><u>14 – Hackman's Lane, Cock Clark's – Traffic Management Improvements –</u> JF explained that the residents would like to see a 30mph around the bend which incorporates the bridge. Cllr Scott has been to see the Parish Council where it was agreed that a CMA would be written. The Parish will not fund a VAS and the LHP cannot as it is out of policy. Discussion was held over the use of a police sign, markings on the road or use of repeaters.</p> <p><b>Action: JF and KL to arrange a team's call so that the street view can be looked at and options discussed.</b></p> <p><u>1 – Maldon Road, Great Braxted – Public Transport Improvements –</u> Further design work is required before this scheme can progress.</p>	
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	<p><u>2 – Walden House Road, Great Totham – 20’s Plenty</u> – Whilst there is still no speed management strategy, 20’s plenty schemes can be implemented via the LHP.</p> <p><u>5 – Little Totham Parish – Gateway Features</u> – Members raised concern over the cost of the gateways and would like to see the design for these.</p> <p><b>Action: KL will revisit the scheme and share the design with the panel members for information.</b></p> <p><u>11 – Viking Road, Maldon – Guard Railing</u> – The guardrails require a 600mm deep foundation and the UST survey highlights that BT Openreach apparatus is only 270mm deep, so it is not feasible for this to go ahead.</p> <p><u>15 – A414 Maldon Road, Woodham Mortimer – Pedestrian Refuge</u> – It is noted that construction / value for implementation is likely to cost in the region on £116,500. Members discussed the scheme and why no financial contribution had been sought from the developers and felt that there had been a failure to secure the funding for this island. JF confirmed that she had met with Ian Henderson from the Casualty Reduction team and noted that there is likely to be a speed reduction along that road at some point.</p> <p><b>Action: The panel agreed to bring this scheme forward and progress with the design ASAP.</b></p>									
7.	<p><b>Report on Schemes Awaiting Future Funding:</b></p> <p>The Highways Liaison Officer drew the Panel’s attention to page 11 of the report which identified all of the requests that have been received for the consideration of the Maldon Local Highways Panel.</p> <p>The panel are asked to review the schemes making their funding recommendation for those schemes they wish to see delivered and also remove any which they would not want to consider for future funding.</p> <p>The breakdown of scheme types available for consideration is as below:</p> <p><b>Budget Summary</b></p> <table data-bbox="284 1845 751 1995"> <tr> <td>Traffic Management</td> <td>£330,500</td> </tr> <tr> <td>Walking</td> <td>£12,500</td> </tr> <tr> <td>PROW</td> <td>£0</td> </tr> <tr> <td>Passenger Transport</td> <td>£0</td> </tr> </table>	Traffic Management	£330,500	Walking	£12,500	PROW	£0	Passenger Transport	£0	Highways Liaison Officer
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<b>Total</b>	<b>£343,000</b>
<p>The panel discussed why the LHP were funding the painting of white lines / repainting and it was confirmed that whilst this is a maintenance issue, if it doesn't meet criteria and the panel wanted this work completed then it would fall to the LHP to fund. There was discussion over SEEP funding and if this funding could be used for this purpose.</p> <p><b>Action: JF will share the details of the officers at Maldon District Council with DM/KL to follow up options with the SEEP funding.</b></p> <p>The panel discussed the Casualty Reduction Budget and if there was a report highlighting the work that had been implemented through the scheme.</p> <p><b>Action: DM will speak to the team to see if a report on work implemented via the Casualty Reduction Scheme could be shared with members.</b></p> <p>Members reviewed the schemes that were highlighted 'red' within the RAG rating.</p> <p><u>23 – Mundon Road, Maldon – Traffic Management Improvements –</u> <b>Members agreed removal of the scheme.</b></p> <p><u>25 – Gloucester Avenue, Maldon – Bollards –</u> <b>Members agreed removal of the scheme.</b></p> <p><u>29 – Imperial Avenue, Maldon – Bollards –</u> WS expressed her disappointment that the LHP cannot do anything on this scheme. It was suggested that SEEP could be contacted to arrange enforcement along that stretch of road and officers commented that once targeted enforcement has taken place, it generally does have a lasting effect.</p> <p><b>Action: Members agreed for this scheme to remain on the list, pending the outcome of the conversation with SEEP.</b></p> <p><u>30 – The Drive, near the corner with Katonia Avenue, Mayland –</u> <u>Bollards –</u> Parking restrictions to be raised with SEEP.</p> <p><b>Action: Members agreed for this scheme to remain on the list, pending the outcome of the conversation with SEEP.</b></p> <p><u>37 – Elysian Gardens – Tollesbury – Surface Improvements -</u> <b>Members agreed removal of the scheme.</b></p> <p><u>43 – The Street, Maldon – Pedestrian Crossing –</u> This is not Maldon but Wickham Bishops, the Division therefore needs updating. The</p>	

	<p>Parish Council also need to confirm the exact location they require the crossing.</p> <p><b>Action: KL will update the Ward Division and Cllr Morgan will confirm with the Parish the exact location of the crossing.</b></p> <p><u>46 – Park Drive, Maldon – Signage - Members agreed removal of the scheme.</u></p> <p><u>58 – Fambridge Road, Althorne – Speed Reduction –</u> In order for the speed survey to be conducted, we need confirmation of funding. WS advised that this may be superseded with a meeting that she had with Ian Henderson and the Casualty Reduction Team. It would be useful to know what Ian’s team have planned for implementation and for them to link in with the LHP.</p> <p><b>Action: KL to follow up this scheme and liaise with Ian Henderson on the work they have planned for implementation.</b></p>	
<p><b>8.</b></p>	<p><b>Any Other Business</b></p> <p>MD noted that in order for June to be a meaningful meeting, we need the validations to be completed. The lack of validation in previous years was the cause of the funding being taken from Maldon LHP budget.</p> <p>It was confirmed that all of the schemes on the LHP list for footways will be collated and brought to the panel for the panel to arrange prioritisation. Discussion was held over a scheme on the Quay in Burnham, and it was agreed that WS would submit the details of the scheme so that it makes it way onto the list.</p>	
<p><b>9.</b></p>	<p><b>Date of next meeting</b></p> <p>➤ TBC</p>	

The meeting closed at 11:25 p.m.