

MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

THURSDAY 20TH JULY 2023 at 14:00P.M.

COUNTY HALL, CHELMSFORD, ESSEX

Chairman:	Councillor M F L Durham (MD)
Panel Members:	Essex County Council – Councillor J Fleming (JF), Councillor W Stamp (WS) Maldon District Council – Councillor S Morgan (SM)
Officers:	EH Kandice Louis (KL) - Highway Liaison Officer EH Daniel Maclean (DM)– Highways Liaison Officer Team Leader
Secretariat:	Charlotte Elderton – Maldon District Council

Item		Owner
1.	<p>Welcome and Introductions:</p> <p>The Chairman welcomed all Members to the meeting of the Maldon District Local Highways Panel and advised on the protocol for today' meeting.</p>	Chairman
2.	<p>Apologies for absence:</p> <p>Apologies had been received from Cllr W Stamp.</p>	All
3.	<p>Minutes of Previous Meeting:</p> <p>The minutes of the meeting held on 14 April 2023 were received and confirmed.</p>	All
4.	<p>Matters Arising from Minutes of the previous meeting: 14 April 2023</p> <p>A review of the actions was undertaken:</p> <p><u>14 – High Street, Maldon – Kerb Line & Bus Stop Cage</u> – A request was made by KL to member enquiries for an update with the tracking number that was provided. JF also requested an update and was advised that this was not a priority and that it sat within the remit of maintenance rather than the LHP.</p>	All

<p><u>Little Braxted Lane</u> – This now has a TRO in place and there will be width restrictions come into operation within the next year which have been identified by the structures team and will be funded via a separate stream to the LHP. The Parish Council have not been updated as yet but they will be advised to capture evidence.</p> <p>Action: KL to share the information in relation to this scheme with Cllr Morgan.</p> <p><u>17 – Southminster Road, Asheldham – Bend Improvements</u> – DM confirmed that he had updated cabinet accordingly. Widening the bends will only increase vehicle speeds and is therefore not feasible.</p> <p><u>24 – Mundon Road, Maldon – Traffic Management Improvements</u> – JF confirmed that a school child had been hit at this exact location last week, so it needs to be urgently reviewed to look at safety measures / potential crossing. It is a visibility issue due to the parked cars along that stretch of road.</p> <p>Action: KL/JF to arrange a team’s meeting to review this location on google maps and look at possible options.</p> <p>Discussion was held over the funding and MD confirmed that Maldon LHP will be getting the funding back for the Wickham Bishops footway and the underspend from 2022/23.</p> <p><u>15 – A414 Maldon Road, Woodham Mortimer – Pedestrian Refuge</u> - JF extremely unhappy that this scheme has been pushed to Q4, there is a fear that the same conversations will be happening next year. The scheme has been on the list since 2021, if the design and costings had been undertaken, planning officers would have been able to go to developers with a proposal. DM confirmed that this was not carried out last year due to resourcing issues and is unable to confirm why it was not prioritised following previous discussions with the panel.</p> <p>Action: KL to speak to the design team, to see if the scheme can be prioritised in any way.</p> <p>DM confirmed that he had contacted SEEP in relation to the funding of painting for white lines / repainting for Maldon and it was noted that SM is now the Maldon District Council (MDC) rep for the District. It was noted that there had been discussion at Maldon over some SEEP funding and what this could be used for. MD to discuss with Sue Green, Assistant Director at MDC.</p> <p>Action: MD to arrange a meeting with Sue Green to discuss the SEEP funding that is available.</p>	
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	<p>Action: JF to share with DM the schemes that members came up with that the funding could potentially support.</p> <p><u>58 – Fambridge Road, Althorne – Speed Reduction</u> – It was confirmed that this scheme is now in validation.</p> <p>The Panel discussed the forthcoming Chairman’s panel on Wednesday 26th July 2023, this is the first of these meetings and discussions will depend on if funding had been confirmed by then. The main purpose will be to discuss how the panel will operate. KL confirmed that there are 5 highlighted schemes that have been recommended to take forward to the panel if funding confirmation has not been received:</p> <ul style="list-style-type: none"> • Walden House Road – 20’s Plenty • Viking Road – 20’s Plenty • Asheldham Brook Bridge • Station Road, Southminster • Hackman’s Lane 																																								
, 5.	<p>Report on Slipped Schemes 2022/2023 & Funded Schemes 2023/2024:</p> <p>The Highways Liaison Officer drew members attention to page 8 of the agenda pack which provides an update on the current position of all the schemes which the Maldon Local Highway Panel has recommended for inclusion in their 2023/24 programme.</p> <table border="1" data-bbox="277 1232 1273 1870"> <thead> <tr> <th colspan="3" style="background-color: #cccccc;">Budget Summary</th> </tr> </thead> <tbody> <tr> <td colspan="3">1. Potential carry forward from 2022/23 (subject to approval from ECC)</td> </tr> <tr> <td>Total value of potential carry forward schemes from 2022/23</td> <td></td> <td style="text-align: right;">£217,000</td> </tr> <tr> <td></td> <td style="text-align: right;">Sub-Total</td> <td style="text-align: right;">£217,000</td> </tr> <tr> <td colspan="3">2. LHP Funding 2023/24</td> </tr> <tr> <td>LHP funding 2023/24</td> <td></td> <td style="text-align: right;">£200,000</td> </tr> <tr> <td>Reduction for Countywide Casualty Reduction Schemes</td> <td></td> <td style="text-align: right;">- £29,250</td> </tr> <tr> <td>Budget for Carriageway improvements</td> <td></td> <td style="text-align: right;">- £70,750</td> </tr> <tr> <td></td> <td style="text-align: right;">Sub-Total</td> <td style="text-align: right;">£100,000</td> </tr> <tr> <td colspan="3">3. Budget Summary 2022/23</td> </tr> <tr> <td>Budget for LHP improvement schemes 2023/24</td> <td></td> <td style="text-align: right;">£100,000</td> </tr> <tr> <td>Scheme Recommendations</td> <td></td> <td style="text-align: right;">£87,500</td> </tr> <tr> <td></td> <td style="text-align: right;">Remaining budget to allocate</td> <td style="text-align: right;">£12,500</td> </tr> </tbody> </table> <p>It was agreed that until the panel receive confirmation that the funding is confirmed, the schemes cannot be programmed.</p>	Budget Summary			1. Potential carry forward from 2022/23 (subject to approval from ECC)			Total value of potential carry forward schemes from 2022/23		£217,000		Sub-Total	£217,000	2. LHP Funding 2023/24			LHP funding 2023/24		£200,000	Reduction for Countywide Casualty Reduction Schemes		- £29,250	Budget for Carriageway improvements		- £70,750		Sub-Total	£100,000	3. Budget Summary 2022/23			Budget for LHP improvement schemes 2023/24		£100,000	Scheme Recommendations		£87,500		Remaining budget to allocate	£12,500	
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6.	<p>Report on Schemes Awaiting Future Funding:</p> <p>The Highways Liaison Officer drew the Panel’s attention to page 11 of the report which identified all of the requests that have been received for the consideration of the Maldon Local Highways Panel.</p> <p>The panel are asked to review the schemes making their funding recommendation for those schemes they wish to see delivered and also remove any which they would not want to consider for future funding.</p> <p>The breakdown of scheme types available for consideration is as below:</p> <div style="text-align: center; background-color: #800080; color: white; padding: 5px; margin: 10px 0;"> Budget Summary </div> <table border="1" style="margin: 10px auto; border-collapse: collapse;"> <tr> <td style="text-align: center;">Traffic Management</td> <td style="text-align: right;">£357,000</td> </tr> <tr> <td style="text-align: center;">Walking</td> <td style="text-align: right;">£12,500</td> </tr> <tr> <td style="text-align: center;">PROW</td> <td style="text-align: right;">£0</td> </tr> <tr> <td style="text-align: center;">Passenger Transport</td> <td style="text-align: right;">£0</td> </tr> <tr style="background-color: #d3d3d3;"> <td style="text-align: center;">Total</td> <td style="text-align: right;">£369,500</td> </tr> </table> <p>The panel agreed to review the schemes that are denoted red except those that are within Cllr Stamp’s division.</p> <p><u>8 - Chapel Road, Great Totham - 20mph</u> – The panel agreed removal of this scheme.</p> <p><u>10 – Goldhanger Road – Speed Reduction</u> – The panel agreed removal of this scheme.</p> <p><u>13 – Witham Road, Langford – Safety Measures</u> – The panel agreed removal of this scheme although noted that it was within the Heybridge Division not Maldon.</p> <p><u>14 – Hatfield Road, Langford, Maldon – Speed Reduction/signage/other</u> - The panel agreed removal of this scheme although noted that it was within the Heybridge Division not Maldon.</p> <p><u>18 – Little Braxted Lane, Little Braxted – Width Restrictions</u> - The panel agreed removal of this scheme.</p> <p><u>21 – Keeble Park – Local Streets Improvements</u> - The panel agreed removal of this scheme.</p> <p>It was noted that the following schemes are within the Heybridge Division not Maldon:</p>	Traffic Management	£357,000	Walking	£12,500	PROW	£0	Passenger Transport	£0	Total	£369,500	<p>Highways Liaison Officer</p>
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	<p>35 – The Street, Maldon – Pedestrian Crossing 36 – Blacksmiths Lane, Wickham Bishops – Footway Resurfacing 37 – B1010 & Rectory Lane, Heybridge – Road Safety at Junction with Rectory Lane</p> <p><u>40 – Broad Street Green Road, Heybridge – Pathway Improvements</u> – Unable to extend the footway as it will narrow the road. The panel agreed removal of this scheme.</p> <p><u>The Street, Wickham Bishops</u> – SM requested a engineer to look at possible locations for a crossing as every suggestion made by the Parish Council is not feasible. This is urgent.</p> <p>Action: KL to make contact with the engineers to arrange a site visit to review possible locations.</p> <p><u>Five Corners</u> – A scheme was worked up but when it was taken to the Parish Council, Cllr Scott and the engineers they all agreed that it was not feasible and were looking to extend the 40mph limit with some further signage. This was part of a casualty reduction scheme that Ian Henderson was looking at.</p> <p>Action: KL/DM to follow up with Ian Henderson, how this is progressing.</p>	
<p>7.</p>	<p>Report on Revenue Spend</p> <p>KL confirmed that the LHP have £5,000 allocated to speed surveys for the year. Some LHP’s are approaching Parishes to fund.</p> <p>A review of the traffic survey requests was taken by the panel who agreed to fund all 3 surveys.</p> <p>It was agreed that if a request for speed survey is received either as a standalone scheme or following validation, these will be emailed to the panel to seek agreement rather than wait under the LHP meetings.</p>	
<p>8.</p>	<p>Any Other Business</p> <p>KL confirmed that she was stepping down from her role as Highways Liaison Officer at the end of July. DM will be the contact in the interim.</p>	
<p>9.</p>	<p>Date of next meeting</p> <p>As soon as the funding has been confirmed, a meeting will be arranged.</p>	

The meeting closed at 15:15 pm