

MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

THURSDAY 1st DECEMBER 2022 at 10:00a.m.

COUNCIL CHAMBER, MALDON DISTRICT COUNCIL OFFICES,
PRINCES ROAD, MALDON, ESSEX, CM9 5DL

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| Chairman: | Councillor M F L Durham |
| Panel Members: | Essex County Council – Councillor J Fleming, Councillor W Stamp Maldon District Council – Councillor S Morgan, Councillor A L Hull, Councillor S Nunn Parish Council Representative – Mr J Anderson |
| Officers: | EH Kandice Louis - Highway Liaison Officer EH Daniel Maclean – Highways Liaison Officer Team Leader |
| Secretariat: | Charlotte Elderton – Maldon District Council |

| Item | | Owner |
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| 1. | Welcome and Introductions: The Chairman welcomed all Members to the meeting of the Maldon District Local Highways Panel and advised on the protocol for today' meeting. | Chairman |
| 2. | Apologies for absence: Apologies had been received from Cllr John Anderson. | All |
| 3. | Minutes of Previous Meeting: The minutes of the meeting held on 14 October 22 were received and confirmed. | All |
| 4. | Matters Arising from Minutes of the previous meeting: 14 October 2022 <u>4 – Maldon Road, B1022 – Footway Improvements</u> – It was confirmed that the design would be completed this financial year. | All |

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| | <p><u>7 - Woodrolfe Road, Tollesbury – Surface Improvements – This scheme has rolled over from 2021/22 but is now on hold pending the budget review.</u></p> <p>Discussion was held around the budget review and members were keen to have an update on the funding being allocated to LHP's. Cllr Durham confirmed that he has been asking for an official update to share with the LHP and confirmed that it had been through scrutiny at ECC and will now proceed through the cabinet. Cllr Fleming raised concern over the formula that is used to calculate the funding for the panels and the rest of the panel agreed.</p> <p>Action: Cllr Durham agreed to write a letter on behalf of the Maldon LHP to state the dissatisfaction the panel feel over how the funding is agreed, noting that it should not be calculated purely on population.</p> <p>Cllr Durham confirmed that there are still 45 schemes still in validation and therefore he was not signing off any schemes relating to speed until the changes to the LHP's are confirmed.</p> <p><u>Mill Road, Burnham on Crouch – Traffic Management Improvements – Cllr Stamp confirmed there has not been the same issues more recently as there are roadworks taking place in this area.</u></p> <p><u>24 – B1010 Lower Burnham Road, Latchingdon – Request for Speed Reduction – Dan Maclean confirmed that speed data is retained from 2006, if the Parish would like to fund a speed survey then this can be actioned immediately.</u></p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>5.</p> | <p>Report on Funded Schemes – 2022/23:</p> <p>The Highways Liaison Officer drew members attention to page 9 of the agenda pack which provides an update on the current position of all the schemes which the Maldon Local Highway Panel has recommended for inclusion in their 2022/23 programme.</p> <table data-bbox="288 1554 1098 1832"> <tr> <td colspan="2">LHP Funding 2022/23</td> </tr> <tr> <td>LHP funding 2022/23</td> <td>£200,000</td> </tr> <tr> <td>Reduction for Countywide Casualty Reduction Schemes</td> <td>£29,250</td> </tr> <tr> <td>Sub-Total</td> <td>£170,750</td> </tr> <tr> <td>LHP additional funding 2021/22</td> <td>£180,000</td> </tr> <tr> <td>LHP additional funding 2022/23</td> <td>£200,000</td> </tr> <tr> <td>Total</td> <td>£550,750</td> </tr> </table> <table data-bbox="288 1872 927 2022"> <tr> <td colspan="2">Budget Summary 2022/23</td> </tr> <tr> <td>Total LHP budget 2022/23</td> <td>£550,750</td> </tr> <tr> <td>Scheme Recommendations</td> <td>£351,500</td> </tr> <tr> <td>Remaining Budget to Allocate</td> <td>£199,250</td> </tr> </table> | LHP Funding 2022/23 | | LHP funding 2022/23 | £200,000 | Reduction for Countywide Casualty Reduction Schemes | £29,250 | Sub-Total | £170,750 | LHP additional funding 2021/22 | £180,000 | LHP additional funding 2022/23 | £200,000 | Total | £550,750 | Budget Summary 2022/23 | | Total LHP budget 2022/23 | £550,750 | Scheme Recommendations | £351,500 | Remaining Budget to Allocate | £199,250 | |
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| Budget Summary 2022/23 | | | | | | | | | | | | | | | | | | | | | | | | |
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| Scheme Recommendations | £351,500 | | | | | | | | | | | | | | | | | | | | | | | |
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| | <p>Cllr Durham raised concerns that all of the schemes appear to be for completion in Q4 which includes schemes that have been carried forward to this year. The panel are aware of the lack of resource but also concerned that they are likely to slip again. Dan Maclean reassured the panel that he has met with the design manager and they are confident that all schemes can be delivered with back up resource available if required to ensure the delivery.</p> <p><u>14 – High Street, Maldon – Kerb Line & Bus Stop Cage –</u> It was confirmed that this was a scheme promoted by passenger transport and the panel were asked to fund the design. Cllr Nunn queried if this related to the kerb at the top of the High Street which is damaged due to a bus. Kandice Louis confirmed that this was not the same location but could discuss the other issue outside of the meeting.</p> <p>Action: Cllr Nunn & Kandice Louis to discuss the issue relating to the kerb at the top of the High Street outside of this meeting.</p> <p><u>17 – Southminster Road, Asheldham – Bend Improvements –</u> This scheme has been promised for a long time and whilst there are no comments on the report, it was confirmed that this will be designed in Q4 and the proposals will come forward for review in the March meeting.</p> <p>Action: Dan Maclean / Kandice Louis to share the background of this scheme with Cllr Stamp.</p> <p>It was noted that the design team are starting to look at the process earlier in the year which should see a lot more schemes being delivered throughout the year moving forward.</p> | |
| 7. | <p>Report on Schemes Awaiting Future Funding:</p> <p>The Highways Liaison Officer drew the Panel’s attention to page 12 of the report which identified all of the requests that have been received for the consideration of the Maldon Local Highways Panel.</p> <p>The panel are asked to review the schemes making their funding recommendation for those schemes they wish to see delivered and also remove any which they would not want to consider for future funding.</p> <p>The breakdown of scheme types available for consideration is as below:</p> <p>Budget Summary</p> <p>Traffic Management £19,000</p> | Highways Liaison Officer |

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| Walking | £12,500 | |
| PROW | £0 | |
| Passenger Transport | £0 | |
| Total | £31,500 | |
| <u>Traffic Management</u> | | |
| <u>7 – B1022, between Great Totham North and Braxted Park Road – Traffic Management Improvements –</u> This scheme should be listed as in validation. | | |
| Action: Kandice Louise to revisit this scheme to ensure the RAG rating is updated. | | |
| <u>8 – Harvey Road and surrounding roads, Great Totham South – Speed Reduction – Traffic Management Improvements –</u> The speed survey results show good compliance. | | |
| Action: The panel agreed to remove this scheme. | | |
| <u>10 – Mill Road, Great Totham – Footway Improvements –</u> This is a duplicated scheme LMAL222032. | | |
| Action: The panel agreed to remove this scheme. | | |
| <u>13 – Basin Road, Heybridge Basin – Gateways –</u> The scheme was initially rejected having been advised that gateways would be too wide, now advised that narrow village gateways can be installed. To be decided upon in the next financial year. | | |
| <u>19 – Little Braxted Lane, Little Braxted – Width Restrictions –</u> Despite a site meeting being arranged, the Parish Council has reported they have not heard anything in relation to this scheme. | | |
| Action: Dan Maclean / Kandice Louis to follow up the progress on this scheme. | | |
| <u>24 – Mundon Road, Maldon – Traffic Management Improvements –</u> The speed survey results show good compliance, although members understood the location to be a 30mph and not a 50mph speed zone. | | |
| Action: Kandice Louis to revisit this scheme and liaise with members as to the exact location. | | |
| <u>32 – Oak Road, Heybridge – Safety Measures –</u> The speed survey results show good compliance. | | |
| Action: The panel agreed to remove this scheme. | | |

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| | <p><u>37 – North End, Southminster – Traffic Management Improvements –</u> The speed survey results show good compliance although it was agreed to wait for Cllr Anderson to return to the panel for a further discussion and review.</p> <p><u>45 – North Road, Station Road – Tolleshunt D’Arcy – Speeding –</u> The speed survey results show good compliance.</p> <p>Action: The panel agreed to remove this scheme.</p> <p><u>Public Rights of Way</u></p> <p><u>1 – Byway 32 Purleigh (Roundbush Road to Howe Green Road) –</u> Cllr Fleming declared an interest in this item, however the panel agreed for her to remain in the discussion. Some minor repair works have been identified which will be carried out as maintenance.</p> <p>Action: The panel agreed to remove this scheme.</p> | |
| <p>8.</p> | <p>Any Other Business</p> <p>Discussion was held over passenger transport / bus shelters and the level of funding required for these. Dan Maclean confirmed that we do not currently have a supplier as there were no bids for the latest contract, however it is hoped that there will be a contract in place for the next financial year. Members expressed they would like to see eco-friendly bus shelters with solar panels, and it was confirmed that there was no reason for this not to happen moving forward.</p> <p>Dan Maclean suggested to members pushing the meeting back towards the end of March 2023 to allow the design team to have maximum time to complete the outstanding designs and put proposals forward. Members agreed.</p> <p>Action: Charlotte Elderton to work with Dan Maclean and Kandice Louis to find an alternative date for the end of March 2023.</p> <p>Cllr Hull noted to the group that following a meeting that had taken place yesterday with the police, it was highlighted that Maldon District Council are not using ‘what 3 words’. For example, when an incident of fly tipping is reported ‘what 3 words’ should be used to confirm the location.</p> <p>Action: Cllr Hull to highlight the issue to the Corporate Leadership Team to take forward.</p> | |

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| 9. | Date of next meeting ➤ 24 th March 2023 at 10:00am | |
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The meeting closed at 11:15am.