

CASTLE POINT LOCAL HIGHWAYS PANEL MINUTES

27 APRIL 2022, AT 15:00

COUNCIL CHAMBER

Chairman:	Cllr Andrew Sheldon (ECC)
Panel Members:	ECC Members Cllrs Blackwell, Reeves, May, and Egan (Vice Chairman)
Officers:	CPBC Members Acott, Cole, Hart and Skipp
Secretariat:	CITC Members Cllr Anderson
Officers:	ECC: Dan MacLean – Highway Liaison Team Leader Jennifer Boxall - Highway Liaison Officer
Secretariat:	CPBC: Trudie Bragg - Head of Environment Stuart Jarvis - Contracts Manager
Secretariat:	Loretta Hill – Civic Governance Officer

Item		Owner
1.	<p>Welcome and Introductions:</p> <p>The Chairman welcomed all present and opened the meeting, this being the first face to face meeting due to Covid and with new staff, making this an opportunity to put names to faces.</p> <p>Thanks were given to Councillor Cole for the work he had done over the last year and wishing him well for the future as he stands down.</p>	Chair
2.	<p>Apologies for Absence & Declarations of interest:</p> <p>Apologies for absence were received from Councillors Blackwell, Cole and Skipp.</p> <p>There were no declarations of interest.</p>	Chair

3.	<p>Minutes of meeting held on 18th October 2022 to be agreed as correct record:</p> <p>The minutes of the last meeting held on, 18th October 2022, were agreed as a correct record.</p>	Chair
4.	<p>Matters Arising from Minutes of the previous meeting:</p> <p>The Chairman spoke of the ongoing issues with the items below (Benfleet, High Road), which have been raised in previous meetings. There was a road safety incident in this area recently with a school pupil. The Head of the School, nearby, has also raised concerns.</p> <p><u>Ref 2: LCAS213002 - Benfleet High Road, Riley's Snooker Hall, Benfleet - Pedestrian Crossing</u> Request installation of railings to prevent dangerous crossing from the car park and a request for a zebra crossing by Holy Family Church. Awaiting Pedestrian v Vehicle Conflict survey data.</p> <p><u>Ref: 3 LCAS213003 - Benfleet High Road, near Croft Road, Benfleet - Pedestrian Crossing</u> Request for a crossing solution. Awaiting Pedestrian v Vehicle Conflict survey data.</p> <p>HLTL informed that the schemes did not meet the PV² criteria. The Chairman is taking this forward.</p> <p><u>Car park at Tesco Express, Tarpots</u> It was felt that reference 2, would be preferred and that the need was greater for a crossing outside Riley's, school pupils could use this one too and as there are problems with vehicles using the car park as a cut through to avoid waiting at the traffic lights.</p> <p>There are also safety concerns with vehicles turning right when exiting the car park, opposite the Harvester, which is dangerous, again vehicles avoiding using the other exit of the car park, which would mean going to Sadlers Roundabout and back down the London Road. It was suggested that the traffic lights could be moved back by Shafers Arcade.</p> <p>Panel agreed at the previous meeting that a site visit be arranged to see what could be done.</p> <p>Councillor Egan asked whether Councillor Coles issues had been picked up on, which were: -</p> <ul style="list-style-type: none"> • Councillor Cole asked regarding 20mph speed limits, to be implemented for all schools. Members were in support of this. DM mentioned that there are specific criteria for 20mph speed limits, although '20 is plenty' schemes are designed to be implemented outside of primary schools and can be considered by the LHP. The concept can be investigated. DM to check and assess if feasible. This will also need consultation. Chairman and DM to liaise and follow up. 	<p>Chair</p> <p>Chair</p> <p>HLTL</p> <p>HLTL/ Egan</p>

	<ul style="list-style-type: none"> • Rushbottom Lane, request for a traffic island. Add to schemes list. • Junction Rushbottom Lane and Church Road, request for a roundabout. There was a mini roundabout in the past that was taken out. There are problems with traffic congestion and difficulties trying to get in and out of Church Road. Councillor Egan may be able to assist. Chairman requested DM to check the minutes and whether it is feasible. • Church Hill (Church Road) at St Peter's Church, as there is no footpath on the left as you head up the hill. It is dangerous as there are two schools, one at the top and bottom of the hill and safety concerns with people and youngsters trying to cross the road. Members were in support of this and requested a site visit. Chairman asked to check if Councillor Egan agrees. DM to consult with Councillor Egan as this needs her support and will need to be present at the meeting. • Stansfield Road off Rushbottom Lane, paths are extremely dangerous and needs illuminating better. A meeting to be arranged with Councillor Egan. <p>Cllr Egan would establish from Councillor Cole exactly where the traffic island is that he mentioned previously, will pick up on his points and liaise with DM.</p> <p><u>Ref: 8 - LCAS212018 - Clifton Avenue, Benfleet – Drainage</u> In validation. Requires more information from resident, however, does not meet criteria for S19 investigations . S19 report being compiled for Clifton Avenue. A site visit to be arranged. There were issues with flooding, this has been chased up and a report was circulated to members.</p> <p>DM informed he would check with members regarding site visits to be conducted and apologised for the delay.</p> <p><u>Ref: 17 – LCAS212012- Church Road, Hadleigh - Bollards</u> Cllr Reeves informed she had not heard anything regarding. It had been listed to arrange a site visit.</p> <p><u>Ref: 23 – LCAS222010 - Rushbottom Lane, outside Woodham Ley Primary School</u> JB informed she is awaiting scheme request to process and awaiting speed data. Cllr Egan informed that she had sent in a video. Scheme will slip in 2023/24.</p>	<p>HLTL/ Egan</p> <p>HLTL/ Reeves</p> <p>HLTL</p> <p>HLTL</p>
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5. Report on Funded Schemes – Report 1:

HLO provided an update on the current position of all the schemes which the Castle Point Local Highway Panel has recommended for inclusion in the 2022/23 programme.

HLTL

It is also now the intention that Casualty Reduction Sites across the County are funded from a central pot of monies derived from the existing LHP funding allocations. This will reduce the overall yearly budget allocation to each Panel, as detailed in the summary below.

1. LHP Funding 2022-23	
LHP funding	228,800
Reduction for Countywide Casualty Reduction Schemes	-33,462
Sub-Total	£195,338
LHP additional funding 2021/22	£110,000
LHP additional funding 2022/23	£200,000
Total	£505,338
2. Budget Summary 2022-23	
Total LHP budget 2022/23	£505,338
Scheme Recommendations/Slipped Schemes	£496,000
Remaining Budget	£9,338

Members are reminded that the costs supplied are budget estimates only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

DM informed there had been no changes since the last meeting. All funded schemes had been completed with the exception of two (as shown in the table from page 11), which are: -

Ref: 11 – LCAS8212002 - Broughton Road, Hadleigh – Traffic Management Scheme slipped into 2023/24. There have been additional issues with electrics.

HLTL

Cllr Reeves informed this had been ongoing for over 2 years, this is very dangerous as there have been so many near missus. Requested it be brought forward.

	<p>Ref: 24 – Rushbottom Lane, South Benfleet – Bollards. Scheme slipped into 2023/24. Need to wait until June to be brought back.</p>	<p>HLTL</p>																																
<p>6.</p>	<p>Report on Schemes Awaiting Funding – Report 2:</p> <p>The following Schemes Awaiting Funding list identifies those scheme requests, which have been received for the consideration of the Castle Point Local Highways Panel (LHP).</p> <p>In February 2023 it was agreed, at ECC Full Council, that the 2023/24 Capital Budget for the twelve Local Highway Panels would remain the same as 2022/23. As in 2022/23, the Casualty Reduction Sites across the County are funded from a central pot of monies derived from the existing LHP funding allocations. Also, in 2023/24, part of the LHP funding is to be set aside for carriageway improvements. This will reduce the overall yearly budget allocation available to the Castle Point LHP, as detailed in the summary below.</p> <p>An additional £228,800 is being provided to the Panel to allow Members to prioritise Footway Schemes and Footway Minor Works to be undertaken in 2023/24. Outside of Panel meetings Members will be provide with separate lists detailing Footway Schemes, Footway Minor Works, and Carriageway Improvements. Members will be asked to Prioritise those schemes they wish to be undertaken in 2023/24.</p> <table border="1" data-bbox="183 1097 1369 1568"> <thead> <tr> <th colspan="4">Castle Point LHP Budget Summary 2023/24</th> </tr> <tr> <th></th> <th>Budget</th> <th>Commissioned schemes</th> <th>To be allocated</th> </tr> </thead> <tbody> <tr> <td>Budget for Improvement Schemes</td> <td>£114,400</td> <td>£0</td> <td>£114,400</td> </tr> <tr> <td>Budget for Safer Roads Schemes</td> <td>£33,462</td> <td>NA</td> <td>NA</td> </tr> <tr> <td>Budget for Carriageway improvements</td> <td>£80,938</td> <td>£0</td> <td>£80,938</td> </tr> <tr> <td>Total LHP Capital budget 2023/24</td> <td>£228,800</td> <td></td> <td></td> </tr> </tbody> </table> <table border="1" data-bbox="183 1635 954 1948"> <thead> <tr> <th colspan="2">Footway Improvements 2023/24</th> </tr> </thead> <tbody> <tr> <td>Additional footway schemes</td> <td>£114,400</td> </tr> <tr> <td>Additional footway minor works</td> <td>£114,400</td> </tr> <tr> <td>Total Footways Allocation</td> <td>£228,800</td> </tr> </tbody> </table>	Castle Point LHP Budget Summary 2023/24					Budget	Commissioned schemes	To be allocated	Budget for Improvement Schemes	£114,400	£0	£114,400	Budget for Safer Roads Schemes	£33,462	NA	NA	Budget for Carriageway improvements	£80,938	£0	£80,938	Total LHP Capital budget 2023/24	£228,800			Footway Improvements 2023/24		Additional footway schemes	£114,400	Additional footway minor works	£114,400	Total Footways Allocation	£228,800	<p>HLTL</p>
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The Schemes Awaiting Funding List identifies those scheme requests, which have been received for the consideration of the Castle Point Local Highways Panel (LHP).

HLTL

The Panel are now asked to review the schemes on the attached Schemes Awaiting Funding List and consider their further scheme funding recommendations for those they wish to see delivered in 2022/23. The remaining 2022/23 budget to allocate is £114,400.

The Panel may also remove any schemes they would not wish to consider for future funding.

There are currently Schemes Awaiting Funding with an estimated cost of £349,500 as shown in the summary below: -

Scheme Category	Total Estimated Costs
Traffic Management	£333,500
Walking	£16,000
Total	£349,500

HLTL informed there was a total of £51,500 slipped schemes and £62,500 to be commissioned, with an additional £23,000 for new schemes.

HLTL

Members discussed the following schemes for consideration: -

Traffic Management

Ref: 9 – LCAS202007 - Manor Road, Thundersley – Signing

Review of signage to the Manor Trading Estate. This is now complete and signs upgraded

Ref: 10 – LCAS202014 – Long Road jw Thorney Bay Road, Canvey Island – Improvements

Please ignore to be discussed separately.

Ref: 11 – LCAS202016 - Knightswick Road jw Elder Tree Road, Canvey Island – Improvements

As per design, junction improvements. To be discussed at next meeting when Cllr Blackwell is present.

HLTL

Ref: 13 – LCAS212004 - St Michael's Road jw Bramble Road, Hadleigh – Improvements.

Replace the existing bennet junction with a T junction as per design.

HLTL

It was agreed that reference 13 should be combined with reference 27, below:

Ref: 27 – LCAS212009 – Bramble Road, Hadleigh – Traffic Calming

Recommendation to install/upgrade footways and signage, as per route study report. Design cost TBC depending on County members preference.

HLTL

<p><u>Ref: 19 – LCAS222010 – Rushbottom Lane, outside Woodham Ley Primary School</u> Awaiting scheme request from Cllr Egan to process and awaiting speed data. This needs to be replaced like for like. JB to report to maintenance.</p>	<p>HLTL</p>
<p><u>Ref: 21 – Rushbottom Lane, Montgomerie School, South Benfleet</u> Installation of guard railings outside the school entrances, as per design.</p>	
<p><u>Walking</u></p>	
<p><u>Ref: 1 Benfleet High Road near Croft Road, Benfleet – Pedestrian Crossing</u> Design recommended a feasibility study to look at improving pedestrian safety.</p>	
<p><u>Ref: 3 – LCAS222015 – Primrose Close, Canvey Island – Handrail</u> Implementation of guardrails as per design.</p>	
<p>Summary, schemes to be commissioned as agreed by members: -</p>	
<p>Agreed and requested all speed surveys be conducted. Reference numbers: 14, 24, 25, 26 (Traffic Management) and number: 2 (Walking)</p>	
<p>Ref: 9 - Manor Road, Benfleet - £14,000</p>	
<p>Ref: 11 - Broughton Road, Hadleigh - £14,000</p>	
<p>Ref: 21 - Rushbottom Ln / Montgomery School - £10,500</p>	
<p>Ref: 24 - Rushbottom Lane, Benfleet - £9,500</p>	
<p>Total – Traffic Management = £48,000</p>	
<p>Ref: 1 - Croft Road/High Road, South Benfleet - £7,500</p>	
<p>Ref: 3 - Primrose Close, Canvey Island - £8,500</p>	
<p>Total - Walking = £16,000</p>	
<p><u>Ref: 8 - LCAS212018 - Clifton Avenue, Benfleet – Drainage</u></p>	
<p>In validation. Requires more information from resident, however, does not meet criteria for S19 investigations . S19 report being compiled for Clifton Avenue. A site visit to be arranged.</p>	<p>HLTL</p>
<p><u>Walking</u></p>	
<p><u>Ref: 1 - Benfleet High Road Riley's Snooker Hall, Benfleet - Pedestrian crossing</u></p>	
<p>Did not meet criteria. Average daily speed 25.7 mph. Northbound - Average daily speed 27.8 mph . PV2 below 0.7 . (The PV2 for the location is calculated at 0.647×10^8). Request installation of railings to prevent dangerous crossing from the car park and a request for a zebra crossing by Holy Family Church.</p>	<p>HLTL</p>
<p><u>Benfleet High Road near Croft Road, Benfleet – Pedestrian Crossing</u></p>	
<p>Does not meet criteria. Northbound Average daily speed 27.5 mph. Southbound Average daily speed 26.7mph. The PV2 for the location is calculated at 0.157×10^8. Request for a crossing solution.</p>	<p>HLTL</p>

	As previously raised under matters arising, a site visit is to be arranged. DM to check with Engineers.	HLTL
7.	<p>Any Other Business</p> <p>DM informed that previously the Section 19 Flood Investigation Report for Castle Point, which had been carried out in August 2022, had been circulated via email to all Panel Members.</p> <p>Site visits to be arranged at the following locations: -</p> <p>Benfleet High Road, corner of Benfleet Pharmacy (near Richmond Car Park), Appleton Road and Croft Road, South Benfleet – Cllr Sheldon Clifton Avenue, South Benfleet – Cllr Sheldon Thorney Bay r/a Long Road, Canvey Island – Cllr May Stansfield Road, Stansfield Court and Arundel Road, Benfleet and also those raised previously by Cllr Cole – Cllr Egan.</p> <p>There is a Cabinet meeting tomorrow after which, an update and list will be provided on footways.</p> <p>Members will start to receive reports for works to be carried out and programme for the year.</p> <p>Members discussed and raised concerns regarding the number of potholes and complaints being received. Also, concerns as to the quality of work. County Councillors to pick up on this.</p> <p>Chairman, Cllr Sheldon asked that the following be added as an Agenda Item for the next meeting: Attitude to spending</p>	<p>HLTL</p> <p>HLTL</p> <p>HLTL</p> <p>County Cllrs</p> <p>Chair</p>
8.	<p>Date of next meeting:</p> <p>Date of the next meeting to be confirmed, provisionally: -</p> <p>June 2023, in person.</p> <p>The meeting ended at: 5.50pm</p>	HLTL