

**BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES –  
10TH JUNE 2021 AT 5.00PM  
MEETING HELD VIA ZOOM DUE TO COVID 19**

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| <b>Chairman:</b>      | Cllr Lesley Wagland (ECC)   |
| <b>Panel Members:</b> | Cllr Jon Cloke (Deputy), CC Barry Aspinell, CC Andrew Wiles, CC Louise McKinlay, Cllr David Kendall, Cllr Keith Barber, Cllr.Dr.Tim Barrett, Cllr Hugh Gorton (EALC representative) |
| <b>Officers</b>       | EH Sonia Church – Highway Liaison Manager<br>EH Emma-Louise Galinis – Highway Liaison Officer<br>David Gollop – Design Manager – Essex Highways                                     |
| <b>Secretariat:</b>   | Zoe Borman –Corporate & Democratic Services Manager (BBC)   |

| Item |  | Owner |
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| 1.   | <p><b>Welcome and Introductions:</b><br/>Cllr Mrs Wagland welcomed all present, especially to new Members, Cllrs Wiles, Barber and Barrett. and asked panel to note:</p> <ul style="list-style-type: none"> <li>• Approval sought that face-to-face meetings could take place going forward.</li> <li>• Grateful thanks for the past contributions made by Dan MacLean and a welcome to Emma-Louise Galinis who is new to the role of Highway Liaison Officer and taking over from Dan.</li> </ul> |       |
| 2.   | <p><b>Apologies for absence:</b><br/>Apologies received from Cllr Aspinell.</p>  |       |
| 3.   | <p><b>Minutes of meeting held on 11<sup>th</sup> March 2021 to be agreed as a correct record.</b><br/>Cllr Kendall queried whether item 6 on page 3 had been removed from the scheme, and whether this was still up for debate?</p>  |       |
| 4.   | <p><b>Matters arising from minutes of previous meeting</b><br/>Item 4, page 6 – King’s Road, had discussions taken place and were there any updates?<br/>Sonia and Emma-Louise to check and report back to members.</p>  |       |



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| 5. | <b>Update on additional capital founding</b><br>The Capital Budget is £259,938 with additional funding from ECC of £200,000. Funds awaiting from SEPP £100,000. Total value of commissioned schemes amount to £304,000 which leaves a remaining budget of £257,930 to be allocated at this meeting.   |  |
| 6. | <b>Report on Funded Schemes 2020-21</b><br><br><b>Total Value of Schemes £39,500 (4 schemes completed)</b><br><br>Sonia outlined, for the benefit of new members, how the funding was allocated considering over/under spends and overall adjustments.  |  |
| 7. | <b>Report on schemes awaiting future funding</b><br><br>The Schemes Awaiting Funding List identifies all of the requests that have been received for the consideration of the Brentwood Local Highways Panel. The Panel were asked to review the schemes, start to make their funding recommendations for those schemes they wish to see delivered and also choose to remove any which they would not wish to consider for future funding.<br><br><b>Traffic Management</b><br><br>1. Kings Road j/w High Street, Brentwood – Signal Phasing. Implementation of fully signalised Right Turn Indicative Green Arrow (RTIGA) stage for vehicles turning right from Weald Road into A1023 High Street. This scheme should be reviewed once traffic volumes are at normal levels, as issue may have been resolved. £19,500. <i>Recommendation: To put forward this scheme. AGREED</i><br><br>7. Ongar Road and Doddinghurst Road, Pilgrims Hatch – Gateways. Validation and licence in process. Pilgrims Hatch Community Group to buy the signs and deliver to ECC stores. £9,500. <i>Recommendation: To put forward this scheme. AGREED.</i><br><br>10. High /street, Ingatestone – Permanent 20mph speed limit. Cllr Wagland would like the larger area investigated. Better signage. Bakers Lane to include the 30mph in the conservation area. £42,000. <i>Recommendation: To put forward this scheme. AGREED.</i><br><br>12. Coptfold Road, Brentwood – Improvements. Kerbing to be investigated with potential to raise depending on levels. No entry road marking and give way marking relocated. Additional |  |



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| <p>signage will be problematic due to stats and narrow footway £12,000. <i>Recommendation: To put forward this scheme. AGREED.</i></p> <p>8. Mountnessing Road, Mountnessing -Junction Redesign. Feasibility Study recommended to look at alternative junction layout, as original option was deemed unsuitable due to high cost for redirecting BT stats. £7,000. <i>Recommendation: David Gollop and Cllr Cloke to review design. Hold.</i></p> <p>9. Mountnessing Road, Mountnessing – traffic calming. Validation results – design can be carried out to install a mixture of advanced warning signs, slow markings, more verge marker pots, road studs and vegetation clearance. £5,000. <i>Recommendation: To put forward this scheme. AGREED.</i></p> <p>11. Priory Mead, Doddinghurst – Aesthetic improvements – Proposal to design this year with a view to deliver next year as bore samples and stats may need investigating. £6,000. <i>Recommendation: Hold.</i></p> <p>14. Chelmsford Road, Blackmore, footway. Potential to design in year 1 for £5k for delivery following year. £60,000. <i>Recommendation: Not to go through due to cost.</i></p> <p>15. Nine Ashes Road, Stondon Massey – Priority passing £7,000 <i>Recommendation: To put forward this scheme. AGREED.</i></p> <p>20. High Street, Ingatestone – Bollard improvements. Bollard choice will need to be decided once funding agreed to replace bollards feasible. £10,000. <i>Recommendation: To put on hold and collaborate with Parish Council before proceeding.</i></p> <p>23. Weald Road, / Weald Park Way / Wigley Bush Lane - Speed Limit Review. Validation results have confirmed that these speed limits can be assessed however outcome is unknown depending on new strategy when confirmed. £7,500. <i>Recommendation: To put forward this scheme. AGREED.</i></p> <p>24. Hanging Hill Lane, Hutton – Parking provisions. The engineering solution would be to provide parking with footway running behind the footway. Stats may be an issue and therefore design only is recommended. £5,500. <i>Recommendation: To put forward this scheme. AGREED.</i></p> <p>27. Rayleigh Road, Hutton – Parking Review. Installation and monitoring of planters over the next 3 months. Cllr McKinlay advised there was concern from residents as well as a</p> |  |
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highways concern due to vehicles parking on footways. Two options have been proposed (i) layby (ii) service road. Option (ii) being the preferred option. *Recommendation: Look to take forward over 2 years £10,000. AGREED.*

28. Thoby Lane/Roman Road/Church Road junction safety. £115,000. *Recommendation: Hold.*

34. Hartswood Road – Speeding concerns. Request to investigate a 40mph buffer speed limit. Road safety assessment and speed limit review including features on the route between Devils Head and A128. Members concerned following fatal accident last year. Sonia explained that the policy regarding speed cameras is under review. *Recommendation: David Gollop to review safety aspects of specific incident and return to panel.*

### **WALKING**

1. Sawyers Hall Lane – access to Brentwood Centre. Validation results – feasibility study, including topographical surveys and ecological reports, can be carried out. Cllr Cloke advised there were various proposals of alleviating traffic in area including to landscape carpark adjacent to footpath Sawyers Hall Grove, for stop and go. A one-way system for Brentwood School on Middleton Hall Lane, and a garage site in Doddinghurst. £52,000. *Recommendation: Hold.*

5. Ongar Road, Pilgrims Hatch – footway widening. Implementation of previously designed scheme. *Recommendation: Hold.*

6. Alexander Lane, Hutton- Zebra Crossing update. Validation recommends a design and street lighting assessment to improve the crossing £7,000m  
*Recommendation: To put forward this scheme. AGREED.*

### **PASSANGER TRANSPORT**

No schemes were put through. It was agreed that David Gollop would do a short review and return to panel.

### **CYCLING**

Members agreed to not put through any cycling schemes, however, they should remain on the agenda pending Chair of LHP writing to the portfolio holder.

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|           | With the remaining funding LHP agreed to take through:  |  |
| <b>8.</b> | <p><b>Any Other Business</b></p> <p>Cllr Kendall requested for future meetings whether grass verges could be added to the agenda. The Chair suggested this should be a matter for Highways Maintenance and asked David Gollop and Sonia Church to review and advise giving Members a greater understanding of the boundaries of LH and Highway Maintenance.</p> <p>Cllr Cloke commented that the report from the Rangers was missing from the Agenda. Sonia Church said she had omitted it but it would return going forward.</p> <p>Cllr Cloke asked David Gollop to review the planters in the High Street as he thought there should have been more.</p> <p>Cllr Gorton raised various issues from Parish Councils which are covered on the programme.</p> |  |
| <b>9.</b> | <b>Date of next meeting:</b> 23 <sup>rd</sup> September 2021 at 5:00pm  |  |