

**BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES –  
15<sup>TH</sup> DECEMBER 2022 AT 5.00PM  
MEETING HELD VIA ZOOM DUE TO COVID 19**

<b>Chairman:</b>	Cllr Lesley Wagland (ECC)
<b>Panel Members:</b>	Cllr Lesley Wagland Cllr Tom McLaren (Vice-Chair), Cllr Barry Aspinell, Cllr Andy Wiles, Cllr Louise McKinlay, Cllr David Kendall, Cllr Keith Barber, Cllr Hugh Gorton (EALC representative)
<b>Officers</b>	Daniel Maclean- Highway Liaison Officer Team Leader Collette Jackson- Highway Liaison Officer for Brentwood & Basildon
<b>Secretariat:</b>	Taylah Bland- Corporate Support Assistant - Democratic Services (BBC)

Item		Owner
1.	<b>Welcome and Introductions:</b> The Chair welcomed all to the meeting.	
2.	<b>Apologies for absence:</b> There were no apologies received.	
3.	<b>Minutes of meeting held on 7<sup>th</sup> July 2022 to be agreed as a correct record.</b> The minutes were agreed as an accurate record.	
4.	<b>Matters arising from minutes of previous meeting</b> None.	
5.	<b>Report on Funded Schemes 2022/23</b> After hearing the budget summary, the remaining budget to allocate is £173,173.00.  Item 4, Ongar Road and Doddinghurst Road- completed Item 1- 5- Q4 Item 6, High Street, Ingatestone- Q3 Item 7, Coptfold Road- Q4 Item 8, Hay Green Lane- due to be delivered after Christmas Item 9, Chelmsford Road, Blackmore- Q4 Item 10, Nine Ashes Road- Q4 Item 11-14- Q4 Item 15, Alexander Lane, Hutton- Q3 Item 16, Hutton Road, Shenfield- Q4	

	<p>Item 17, Thoby Lane- completed  Item 18, Friars Avenue- Q4  Item 19, Station Road A128- Q4  Item 20, Hartswood Road- Q4  Item 21 &amp; 22- Q3  Item 23, School Road- Q4  Item 24, Coxtie Green Road- Q4  Item 25, Buttsbury, Ingatestone- Q4  Item 26, Tabors Corner- completed  Item 27, High Street, Ingatestone- Q4  Item 28, River Road- completed  Item 29, Cycle Storage- Q4  Item 30, Mount Pleasant Avenue- Q4  Item 31, Rayleigh Road- to be confirmed</p>	
<b>6.</b>	<p><b>Report on schemes awaiting future funding</b>  Item 1, Coxtie Green Road- removed as whole road is under strategic review, unsafe and failed speed surveys</p>	
<b>7.</b>	<p><b>Any Other Business</b>  Cllr McKinley raised an issue with a sign outside St Mary's which therefore needs to be replaced, questioned where the funding would come from. <b>Action:</b> Collette and Dan speak to Cllr Aspinell regarding the remaining amount in his locality fund/look into any other ways of funding.</p> <p>Cllr Wagland raised she has submitted and supported a LHP report to evaluate whether a pedestrian crossing should be installed on Roman Road in between junctions of Station Lane and The Lees, Ingatestone, and requested speed surveys be undertaken. Collette agreed this was correct.</p> <p>Cllr Hugh Gorton brought the panel's attention to an issue that has been raise by West Horndon Parish Council, the planned expansion of the Chilmeet plant in Little Warley Lane. Collette stated that a senior officer from Local Highways would draft the report back to planning.</p>	
<b>8.</b>	<p><b>Date of next meeting</b>  2<sup>nd</sup> March 2023, 5:00pm, venue yet to be confirmed.</p>	

The Chair concluded the meeting at 17:46pm.