

**MINUTES OF THE TENDRING LOCAL HIGHWAYS PANEL
THURSDAY 7th JULY 2022 AT 10.00AM
HELD IN THE CONNAUGHT ROOM, TOWN HALL, CLACTON
WITH A REMOTE OPTION AVAILABLE**

Chairman:	CC Member: Cllr Platt
Vice-Chairman:	CC Member: Cllr Goggin
Panel Members:	CC Members: Cllrs Guglielmi, Henderson, Honeywood, Land and Skeels
TDC Panel Members:	TDC Members: Cllrs Alexander (for Cllr Fairley), Placey and Turner
TDALC Member:	Cllr Belgrove (Alresford Parish Council)
Officers:	EH James Drabwell – Highway Liaison Officer EH Dan Maclean - Senior Highway Liaison Officer
Secretariat:	TDC Lizzie Ridout - Leadership Support Manager
Observer:	Michelle Townsend - Deputy Clerk at Frinton and Walton Town Council

Item		Owner
1.	Welcome & Introductions Cllr Platt welcomed those present to the meeting, particularly Michelle Townshend, Deputy Clerk from Frinton and Walton Town Council, who was attending to observe the meeting. Cllr Platt explained to Members that he hoped to enhance partnership working, with a view that each meeting would host a different parish/town clerk.	Chair
2.	Apologies for absence Apologies for absence were submitted from ECC Cllr Stephenson, and TDC Cllrs Fairley and Steady. Cllr Alexander was substituting for Cllr Fairley.	Chair
3.	Minutes of meeting held on 7th April 2022 to be agreed as a correct record The minutes of the meeting held on 7 th April 2022 were agreed as a correct record.	Chair
4.	Matters arising from minutes of previous meeting There were none.	Chair
5.	Member questions <ul style="list-style-type: none"> Cllr Belgrove asked if the Essex Speed Management Strategy was progressing. Officers undertook to find out and feed back to Members. 	

	<ul style="list-style-type: none"> • Cllr Turner asked if the PROW on the seafront between Frinton and Holland could be designated as a cycle route. Officers undertook to liaise with Cllr Turner and visit the site. • Cllr Belgrove asked if there was an update on the Speed Management Strategy. Officers to feed back to Members. • Cllr Henderson noted that ECC had a walking policy, with the Climate Change Commission encouraging cycling. Cllr Henderson felt that promotion of walking and cycling isn't appropriate unless the vegetation is cut back more frequently, and Cllr Turner supported this. Cllr Guglielmi suggested that funding should be provided by ECC with match funding by TDC. • Officers advised that PROW improvements can be promoted through the panel via officers. • Cllr Placey noted that new developments focus on cycling routes, but don't seem to link up with the cycle network. • Cllr Alexander agreed that increased vegetation prevents increased cycle movements. • Cllr Belgrove asked why can't Rangers be provided safety gear to enable maintenance on roads over 30mph. • Cllr Guglielmi confirmed that Rangers must only be instructed by the eight Tending Division ECC Cllrs. • Cllr Henderson advised that parishes and volunteers were doing as much as they can, but one cut a year from ECC wasn't enough, with some routes completely blocked. • Cllr Turner asked about the Coastal Path with Natural England and requested that this be explored and request NE for funding. 																																								
6.	<p>Report on funded schemes 2021/22</p> <p>The report provided an update on the current position of all the schemes which the Tending Local Highway Panel had recommended for inclusion in their 2021/22 programme.</p> <table border="1" data-bbox="333 1303 1324 1953"> <thead> <tr> <th colspan="3">Budget Summary</th> </tr> </thead> <tbody> <tr> <td colspan="3">1. LHP Funding 2022/23</td> </tr> <tr> <td>LHP funding 2022/23</td> <td></td> <td>£395,240</td> </tr> <tr> <td>Reduction for Countywide Casualty Reduction Schemes</td> <td></td> <td>£57,838</td> </tr> <tr> <td></td> <td style="text-align: right;">Sub-Total</td> <td>£337,402</td> </tr> <tr> <td>LHP additional funding 2021/22</td> <td></td> <td>£100,000</td> </tr> <tr> <td>Re-profiled funding from 2021/22</td> <td></td> <td>£101,937</td> </tr> <tr> <td>LHP additional funding 2022/23</td> <td></td> <td>£200,000</td> </tr> <tr> <td></td> <td style="text-align: right;">Total</td> <td>£739,339</td> </tr> <tr> <td colspan="3">2. Budget Summary 2022/23</td> </tr> <tr> <td>Total LHP budget 2022/23</td> <td></td> <td>£739,339</td> </tr> <tr> <td>Scheme Recommendations/Slipped Schemes</td> <td></td> <td>£260,500</td> </tr> <tr> <td></td> <td style="text-align: right;">Remaining budget to allocate</td> <td>£478,839</td> </tr> </tbody> </table>	Budget Summary			1. LHP Funding 2022/23			LHP funding 2022/23		£395,240	Reduction for Countywide Casualty Reduction Schemes		£57,838		Sub-Total	£337,402	LHP additional funding 2021/22		£100,000	Re-profiled funding from 2021/22		£101,937	LHP additional funding 2022/23		£200,000		Total	£739,339	2. Budget Summary 2022/23			Total LHP budget 2022/23		£739,339	Scheme Recommendations/Slipped Schemes		£260,500		Remaining budget to allocate	£478,839	Officers
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	<p>Members were reminded that the costs supplied were budget allocations only and there was the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel would be informed of any budget adjustments required.</p> <p>Officers confirmed that funds allocated to schemes which had not completed in this financial year would be carried over to 2022-23.</p> <p>Members expressed concern over the delays on timescales and requested that officers draft a script to explain the severe delays on delivery schedules.</p> <p>Cllr Belgrove advised that scheme LTEN202023 was now not required, and required a fresh survey because of local changes.</p> <p>Cllr Goggin thanked officers in relation to scheme LTEN192010 which was currently held up due to not being able to source mounting brackets.</p>													
<p>7.</p>	<p>Report on Schemes Awaiting Funding</p> <p>This Schemes Awaiting Funding List identified those scheme requests, which had been received for the consideration of the Panel.</p> <p>The Panel was asked to review the schemes on the Schemes Awaiting Funding List and consider their further scheme funding recommendations for those they wished to see delivered in 2022/23. The remaining 2022/23 budget to allocate was £430,900.</p> <p>The Panel would also remove any schemes they did not wish to consider for future funding.</p> <p>There were currently Schemes Awaiting Funding with an estimated cost of £281,000 as shown in the summary below:-</p> <table border="1" data-bbox="497 1272 1147 1653"> <thead> <tr> <th>Scheme Type</th> <th>Estimated Scheme Costs</th> </tr> </thead> <tbody> <tr> <td>Traffic Management</td> <td>£66,000</td> </tr> <tr> <td>Passenger Transport</td> <td>£12,500</td> </tr> <tr> <td>Walking</td> <td>£202,500</td> </tr> <tr> <td>Public Rights of Way</td> <td>£0</td> </tr> <tr> <td>Total</td> <td>£281,000</td> </tr> </tbody> </table> <p>The Panel agreed to fund the following schemes:</p> <ul style="list-style-type: none"> • LTEN182004 (currently rated RED but should be GREEN)/LTEN202013 Ravens Green, Little Bentley - Traffic Management Improvements • LTEN212002 Harwich Road, Wrabness - Gateways • LTEN212007 Harwich Road, Great Bromley - Speed Limit Reduction • LTEN212013 Great Oakley Parish Signage Review • LTEN212015 Sladbury's Lane, Clacton-on-Sea - Signage Improvements • LTEN212021 Bromley Road, Elmstead - Traffic Management Improvements 	Scheme Type	Estimated Scheme Costs	Traffic Management	£66,000	Passenger Transport	£12,500	Walking	£202,500	Public Rights of Way	£0	Total	£281,000	<p>Officers</p>
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- LTEN212029 Hordle Street/Empire Road - Request for Signage/White Lining
- LTEN192001 Beaumont-cum-Moze - Signage review
- LTEN192019 Walton-on-the-Naze - Signage review
- LTEN202001 The Street/London Road, Little Clacton - Signing and lining
- LTEN202023 St Osyth Road, Alresford - Speed Limit and Gateways
- LTEN202024 Clacton Road, Thorrington - Speed Limit and Gateways
- LTEN202025 Flag Hill, Great Bentley - Signing and Lining
- LTEN202026 Hollybush Hill, St Osyth - Speed Limit
- LTEN202027 B1027 - Signage Review
- LTEN192021 Harwich Road, Great Bromley - Speed limit reduction
- LTEN192020 A133 - Signage Review
- LTEN202008 Jaywick - Signage Review
- LTEN222040 Chapel Road, Swan Road, Beaumont - Horse signage
- LTEN222045 Weeley Road, Clacton - Gateway installation
- LTEN222046 Tan Lane, Little Clacton - Increase length of speed limit
- LTEN222048 Rosemary Road/Pier Avenue, Clacton
- LTEN195004 B1027 Flag Hill, St Osyth - Passenger Transport Improvements
- LTEN225044 Coopers Lane, Clacton - PT build out
- LTEN183006 Colchester Road, Elmstead - Crossing point
- LTEN193002 Marine Parade West, Clacton-on-Sea - Crossing Point
- LTEN213002 Harwich Road, Wrabness - Footway Improvements
- LTEN213003 Burrs Road, Clacton-on-Sea - Crossing Improvements
- LTEN213004 Harwich Road, Little Clacton - Footway Improvements
- LTEN213006 Kings Parade, Holland-on-Sea - Build Out
- LTEN213007 Walton Station to High Street - Crossing Review
- LTEN213008 Constable Avenue, Clacton-on-Sea - Dropped crossing
- LTEN213026 Arnold Road. Clacton On Sea - Drop kerbing
- LTEN223037 Cox's Hill, Lawford - Street lighting
- LTEN183001 London Road, Little Clacton - Zebra crossing
- LTEN223041 Dunthorpe Road, Sillett Close - Bollard replacement

The Panel agreed to remove the following schemes:

- LTEN182003 Rectory Road, Little Bentley Traffic Management Improvements
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- LTEN182065 B1035 Heath Road, Tendring - Speed reduction
- LTEN182066 B1035 Thorpe Road, Tendring - Speed reduction
- LTEN202011 Little Clacton - Rotatable VAS
- LTEN202021 Tye Road, Elmstead - Weight Restriction
- LTEN212003 Church Road/Wheatsheaf Lane, Wrabness - Speed Reduction
- LTEN212005 Wivenhoe Road, Elmstead - Weight Restriction
- LTEN192024 Bradfield Parish - HGV Restrictions
- LTEN212012 Thorpe Road, Great Clacton Traffic Management Improvements
- LTEN212014 Kings Avenue, Holland-on-Sea Traffic Management Improvements
- LTEN212018 Harwich Road, Beaumont - Speed limit reduction
- LTEN213009 Walton Road, Frinton-on-Sea - Zebra Crossing
- LTEN223038 Ruaton Drive, Clacton Pedestrian Barriers
- LTEN222047 High Street, Manningtree - Footway widening

The Panel agreed to keep the following schemes on the list for further investigation and for officers to revisit:



	<ul style="list-style-type: none">• LTEN202003 Cox's Hill, Lawford - Speed Reduction - it was agreed that Cllr Guglielmi would take to a Cabinet member Surgery, and Cllr Belgrove supported this.• LTEN212010 Harwich Road, Little Clacton - Traffic Management Improvements• LTEN201002 Mill Street, Brightlingsea - Quiet Lane - Cllr Steady would be looking at S106 options.• LTEN212023 Holland Road, Frinton-on-Sea - Salt bin• LTEN212022 B1414 Thorpe-le-Soken to Little Clacton - Speed Limit• LTEN222032 Mayes Lane, Little Oakley - investigate speed and parking issues• LTEN222036 Brickmans Bridge, Station Road, Bradfield - Cllr Guglielmi to take Cabinet Member Surgery.• LTEN222033 Trinity Road / Brook Street - Traffic calming• LTEN222042 Cherry Tree Way, Clacton - Signage• LTEN203001 - Jaywick Crossing review• LTEN213005 Colchester Road, Elmstead - Footway Improvements• LTEN213010 Prince's Esplanade, Walton-on-the-Naze - Crossing Improvement• LTEN223049 Harwich Road, Gt Bromley - Footway construction	
8.	<p>2022/23 Panel meeting dates:</p> <ul style="list-style-type: none">• September 2022• December 2022• March 2023 <p>Cllr Turner - Kirby Cross entrance - gates to be removed and 30mph signs have gone, with other gate falling to pieces. Also a telegraph pole is down in Pork Lane.</p> <p>Cllr Honeywood raised Beatrice Road, Clacton. Speeding racers have been interfering with speed survey cables which has skewed results.</p> <p>Cllr Platt thanked everyone for attending, and for officers' hard work, particularly James and Dan for their efforts whilst being so new to the role.</p> <p>The meeting closed at 12.02pm.</p>	All