

MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

FRIDAY 12 MARCH 2021 at 09:15hrs

REMOTE MEETING

Chairman:	Councillor M F L Durham
Panel Members:	Councillors J Anderson, Mrs P A Channer CC, R Pratt CC, M R Edwards, R H Siddall, W Stamp
Officers:	Sonia Church, Highways Liaison Manager, Tom Eng, Highways Liaison Officer
Secretariat:	Charlotte Elderton

Item		Owner
1.	<p>Welcome and Introductions:</p> <p>The Chairman welcomed all Members to the remote meeting of the Maldon District Local Highways Panel and advised on the protocol for today' meeting.</p>	Chairman
2.	<p>Apologies for absence:</p> <p>There were none.</p>	All
3.	<p>Minutes of Previous Meeting:</p> <p>The minutes of the meeting held on 11 December 2020 were received and confirmed.</p>	All
4.	<p>Matters Arising from Minutes of the previous meeting: 11 December 2020</p> <p>Councillor Channer noted that on page 5 of the minutes, item 10 mentioned a crossing across the A414. This scheme was a speed reduction scheme only and the papers do not refer to any crossing.</p> <p>Action: Tom to make amendments to the minutes.</p>	All
	Briefing from Sonia Church	

<p>Sonia Church provided an update briefing:</p> <p>Following the budget setting of Essex County Council (ECC), an additional 7.2 million has been allocated to the Highways Panel over the next 3 years, which will mean each panel will get £200,000 each year for the next 3 years. For Maldon, this means doubling the current allocated budget. Whilst the Highways Panel was planning to deliver against 4 million, we are now preparing to deliver against 6 million. The finer detail is still to be provided, however it may mean that schemes that have been disregarded over the years due to the financial value being high could be brought back to look at again.</p> <p>Discussions now need to take place as a panel on what you would like to spend the allocation on. Maldon does not yet have a full programme for next year, so need to look at schemes to take forward.</p> <p>Councillor Durham confirmed that he had asked members to look at schemes they might want to put forward to the Highways Panel. We are not in a position today to identify additional schemes but it would be helpful to have a summary of previous disregarded schemes and an extraordinary meeting can then be arranged.</p> <p>Action: Tom Eng to provide a list of disregarded schemes.</p> <p>Councillor Pratt confirmed that he had been in conversation with Tom regarding schemes in the Dengie that are with the Parish Council that may be able to be brought to the Local Highways Panel.</p> <p>Councillor Channer noted that there are some panel members who have knowledge of historic schemes and with the elections pending felt it would be beneficial to have an extraordinary meeting prior to the elections.</p> <p>Councillor Siddall requested information to define how much different schemes would cost.</p> <p>Councillor Stamp would like all members of the panel to be included in any meetings where schemes are discussed.</p> <p>Councillor Edwards would like to see the Stow Maries scheme from 2018 revisited.</p> <p>Sonia Church provided answers to the member questions above:</p> <p>The request relating to Stow Maries is not a feasible scheme and we would only bring back those schemes that have been deemed feasible based on the engineering recommendations. The list would be based on all schemes that have been discussed in the last 4 years. Members should note that the costs for the historic schemes will likely increase. Information is available on the ECC website</p>	
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	<p>relating to costs for different types of schemes and a list of all of the schemes that are currently in the system.</p> <p>With the development of the LHP's over the County in mind, we have just written a paper which will be a member guide titled 'Aesthetics Improvements'. As part of this paper, we can look at maintenance which includes footway improvements, signing and lines.</p> <p>Councillor Channer noted that the speed management review is underway, although not likely to be completed until the summer. Many of the schemes did not meet the speed management criteria and these will now be delayed further until the review is complete.</p> <p>Councillor Siddall referenced the Aesthetics Improvements paper and maintenance costs coming from an alternative budget to the LHP. Sonia confirmed that they do not have the budget to accommodate all of the defects on the highway and as a member of the LHP you have the choice to make these types of improvements if they are important to you.</p>	
<p>5</p>	<p>Report on Funded Schemes – 2020/21:</p> <p>The Highways Liaison Officer drew Members attention to page 8 of the report.</p> <p>Budget Summary 2020/21 Capital Budget - £200,000 Safer Roads Schemes - £27,750 Estimated Value of other Commissioned Schemes - £162,500 Remaining Budget to Allocate £0</p> <p>For ease of reference those schemes shaded green denoted completed. Where an update had been provided by Officers, this was shaded yellow, schemes that had been cancelled were shaded grey and those for removal were red.</p> <p>Members noted those schemes completed and the estimated completion timeline for the remainder.</p> <p><u>Item 3 – Woodrolfe Road, Tollesbury – Surface Improvements –</u> This has been delayed due to coronavirus and the engineering team have asked for additional funding to complete the design and enable target costing to be provided.</p> <p><u>Item 5 - A414, Maldon Road, Woodham Mortimer - Speed Reduction</u> – Work has been programmed for 13/3/21.</p> <p><u>Item 7 - Limebrook Way j/w Mundon Road/Wantz Road, Maldon – Signing –</u> This has been programmed for 13/3/21, however this may take a couple of days for the work to be completed.</p>	

	<p><u>Item 10 - Maypole Road, j/w Back Lane, Great Totham - Casualty Reduction scheme</u> – The engineering team have requested additional money to finalise the feasibility study. However, a temporary solution has been recommended.</p> <p><u>Item 11 - Witham Road, Wickham Bishops - Junction and signing improvements</u> – The trial holes for the scheme have been completed and the works have been programmed for 20/3/21.</p> <p><u>Item 14 – Wood Road, Heybridge</u> - Surveys and investigatory works into possible 20mph speed limit. Depending on speed survey results, a CMA may be required. It is currently anticipated that the findings will be available by 31.03.21.</p> <p>The following schemes were noted as complete:</p> <p><u>Item 1 – B1018 Landford Road, Wickham Bishops – Signing</u> – This was noted as complete.</p> <p><u>Item 2 - Plains Road, Great to Little Totham - Signing and lining</u></p> <p><u>Item 4 - Eves Corner B1021 Southminster Road j/w Green Lane and Mill Road, Burnham-on-Crouch – Signing</u></p> <p><u>Item 6 – Southend Road and B1010, Burnham Road, Hazeleigh – Amendments to speed limit and gateways</u></p> <p><u>Item 8 - B1026 Maldon Road, Goldhanger - Casualty Reduction scheme</u></p> <p><u>Item 9 - B1018 Southminster Road j/w Mayland Hill, Althorne - Casualty Reduction scheme</u></p> <p><u>Item 12 – Tiptree Road, Wickham Bishops – Footway.</u></p> <p><u>Item 13 – Post Construction Audit for all Maldon Schemes</u> – This is complete.</p>	
<p>6</p>	<p>Report on Schemes Awaiting Funding:</p> <p>For ease of reference those schemes shaded green denoted they had been validated as being feasible and were available for consideration. Those shaded amber were awaiting the results of a feasibility study and red denoted schemes that were against Essex County Council (ECC) policy or there was no appropriate engineering solution. Finally, white was where a request has been received and was in the initial validation process.</p>	<p>Highways Liaison Officer</p>

	<p>The Highways Liaison Officer drew the Panel's attention to page 11 of the report.</p> <p>Budget Summary</p> <table border="0"> <tr> <td>Safer Roads</td> <td>£34,000</td> </tr> <tr> <td>Traffic Management</td> <td>£51,000</td> </tr> <tr> <td>Walking</td> <td>£0</td> </tr> <tr> <td>Passenger Transport</td> <td>£0</td> </tr> <tr> <td>Public Rights of Way</td> <td>£0</td> </tr> <tr> <td>Total</td> <td>£85,000</td> </tr> </table> <p>Safer Roads</p> <p><u>Item 1 – Maypole Road, j/w Back Lane, Great Totham – Casualty Reduction Scheme</u> – Need to do extensive survey work which has delayed the feasibility study. The proposal is to close off the arm which is causing the collisions, to monitor this and gain resident perception. The cost of this would be £30,000 from the LHP budget and to finish the feasibility study, the engineering team have asked for £1,500 bringing the total for this scheme to £31,500. Concerns were raised with the high financial costs for a temporary solution.</p> <p>Sonia confirmed that although the £30,000 figure is in the air, we don't know that it will cost as much as that. The solution that would be required at the location is much, much larger to need to analyse it at different levels and after lots of discussions have drilled down in the collisions and why they were happening. It has been proposed to bolt down rubber curbs to try out a solution before doing anything further and this will also give residents the opportunity to discuss. If you looked at the full scheme, it will need implementation of a roundabout and would cost in the region on 1.5 million.</p> <p>Councillor Siddall felt that residents would not be affected by this, and his view would be to close the bottom of Kelvedon Road and have 2 junctions going onto Maypole Road. Sonia confirmed that we are unable to do this by law, noting that the highway is there for the pass and repass of traffic unless every other option has been investigated. There is also the impact of the Heybridge Garden Village and another 1200 houses to take into consideration.</p> <p>Councillor Durham reiterated that safety is the most important thing.</p> <p>Councillor Channer asked if they are asking for additional money in light of the extra funding that we have received? Sonia confirmed that it isn't extra money but has slipped from last year to this year so asking for funding from 2021 as we did not complete in 2020.</p> <p>Action: Members agreed to progress to funded stage.</p>	Safer Roads	£34,000	Traffic Management	£51,000	Walking	£0	Passenger Transport	£0	Public Rights of Way	£0	Total	£85,000	
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<p><u>Item 2 – Fambridge Road j/w Lower Burnham Road, Cold Norton – Casualty Reduction Scheme</u> – Ian Henderson discussed this at the last meeting and looking into a mini roundabout concept.</p> <p>Action: Members agreed to progress to funded stage.</p> <p>Maldon Post Construction Audits, cost is £1250.</p> <p>Action: Members agreed to fund.</p> <p>Traffic Management</p> <p><u>Item 1 - Blackhouse Farm Cottages, Steeple Road, St Lawrence</u> – This was completed yesterday. Councillor Pratt met with the resident and watched the traffic following reports of problem with speed, vibrations and collisions. Feel that it is sometime since we have undertaken a safety survey on these bends and need a video survey conducted.</p> <p>Action: It was agreed for the speed surveys to be conducted initially.</p> <p><u>Item 2 – East End Road, Bradwell-On-Sea</u> – The Parish Council have advised they wish to proceed with the design and implementation of a '20 when lights flash' scheme. This will be within the vicinity of the school.</p> <p>Action: Members support the proposal.</p> <p><u>Item 4 – Kelvedon Road, Wickham Bishops</u> – A request has been made from the Parish Council to have a bus cage marked up.</p> <p>Action: Members support the proposal.</p> <p><u>Item 5 - Mill Lane j/w Buckingham Street, Tolleshunt Major</u> – Awaiting the outcome of a planning application which has been determined and refused. Councillor Siddall highlighted that looking at this road for signage in isolation is not the answer.</p> <p>Action: Tom Eng to obtain the feasibility study and to be brought back to the next meeting with background information.</p> <p><u>Item 6 - Woodham Road/The Street, Stow Maries - Traffic management improvements</u> – Correspondence has been received saying we haven't accommodated their original request; however, the feasibility study recommends not to proceed. All parties including the Parish Council to have a Teams meeting to discuss. Item to remain on the list.</p>	
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<p><u>Item 7 - Fambridge Road, Maldon (Limebrook Way RAB to Royal Oak P/H) – Footpath</u> – The feasibility study recommended not to proceed without land acquisition and relocation of utility apparatus. We now have the contact details for the landowners so need to make contact. Item to remain on the list.</p> <p><u>Item 8 - Steeple Road, Mayland</u> – Although this doesn't meet the current speed criteria policy, it is recommended that it remains on the list until the speed management strategy has been reviewed.</p> <p><u>Item 9 – Maldon Road, A414 – HGV Signage Improvements</u> – Design and implement a HGV sign towards the town centre.</p> <p>Action: Members support the proposal</p> <p><u>Item 10 - Limebrook Way, Maldon - Speed Reduction</u> – At this time it doesn't meet the criteria of the speed management strategy, suggestion made to have a separate list of all schemes that are pending the speed management review.</p> <p>Action: To have a separate sheet / colour code for all those that are awaiting review of the speed management strategy.</p> <p><u>Item 11 – London Road, Maldon</u> – The repeater signs can be increased in size and frequency, however the directional sign for the cemetery is place and is clearly visible. £5,000 for the design and implementation.</p> <p>Action: Members support the proposal.</p> <p><u>Item 12 – Wantz Road, Maldon – Parking Improvements</u> – The request has been passed to the South Essex Parking Partnership as it relates to a scheme which was installed by them. To be removed from the list.</p> <p><u>Item 13 – Browning Road, Maldon – Bollards</u> – The request has come following inconsiderate parking.</p> <p>Action: Members support the proposal</p> <p><u>Item 14 – The Street, Purleigh – TMI</u> – The survey shows good compliance of speed. Ensure the Parish receive a copy of the results. To be removed from the list.</p> <p>Action: Tom Eng to ensure the Parish receive a copy of the survey results.</p> <p><u>Item 15 – Maypole Road, Great Totham – Speed Reduction</u> – Waiting for the outcome of the feasibility study but it is suggested that a</p>	
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	<p>40mph buffer would be the best solution. County Member will speak to Cabinet Member who we will need the support of.</p> <p>Action: Councillor Durham will progress.</p> <p><u>Item 16 – Tollesbury Road, Tolleshunt D’Arcy – Validation</u> has recommended to proceed with speed limit amendments, however speed and volume data shows they may achieve poor compliance.</p> <p>Action: Members support the proposal.</p> <p><u>Item 17 – Maypole Road, Langford – Signage Improvements – Validation</u> has recommended to proceed with the design and implementation of horse warning signage. Concern raised by members as to how many horses use the stretch of road.</p> <p>Action: Item to remain on the list for the next meeting with further detail on the scheme.</p> <p><u>Item 18 – Basin Road, Heybridge Basin – It</u> has been recommended that any parking restrictions could be amended by SEPP and any speeding concerns should be submitted to the police or enforcement. Agreed for this to be removed.</p> <p><u>Items 18 – 26 are all in the validation stage.</u></p> <p><u>Item 27 – Tiptree Road, Wickham Bishops – Footway – Further investigation</u> has recommended to proceed with the detailed design of footway improvements.</p> <p>Action: Members support the proposal.</p> <p>Walking</p> <p><u>Item 1 – Wycke Hill, Maldon – Crossing Improvements – Agreed</u> for this to be removed as being picked up as part of the South Maldon Relief Road.</p> <p><u>Items 2 – 7 are all in the validation stage.</u></p> <p><u>Item 4 – Holloway Road, Heybridge – Further information</u> will be required on pedestrian numbers, to see how many cross the site. A survey would cost £900, however Councillors could undertake the survey themselves. Members agreed for this to remain on the list and worth considering inviting the strategic planning team along to the meeting.</p> <p>Passenger Transport</p>	
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	<p><u>Items 1-2 are in the validation stage.</u></p> <p>Public Rights of Way</p> <p><u>Item 1 – Byway 32 Purleigh (Roundbush Road to Howe Green Road)</u> – A site visit has been conducted and feel that further works can be done and are awaiting costs for this, this could be in the region of £30-50,000 to fix. Members will debate the scheme once full costs have been received.</p>	
7	<p>Any Other Business</p> <p>Members asked if the money allocated to Item 3 (Page 9) – Woodrolfe Road, Tollesbury could be moved over to fund the survey for Holloway Road, Heybridge in this financial year. All members supported this idea.</p> <p>Action: Sonia Church to look if this option is available.</p> <p>Councillor Siddall would like to pursue the review of the speeding limit of Walden House Road, Great Totham in line with the 3PR scheme and would like to request a speed survey is conducted following lockdown.</p> <p>Action: It was agreed to move to funded.</p> <p>Councillor Channer asked if the photos relating to the bus cage on Mundon Road could be emailed to her.</p> <p>Action: Tom Eng to email the photos to Councillor Channer.</p> <p>The scheme relating to Goldhanger Road which was queried by Councillor Edwards will be available at the next meeting.</p>	
9	<p>Date of next meeting</p> <p>An Extraordinary meeting to be arranged prior to May 2021 with the next quarterly meeting to be held on 11 June 2021 at 09:15 a.m.</p>	

The meeting closed at 11:40 a.m.