

MINUTES OF THE TENDRING LOCAL HIGHWAYS PANEL
THURSDAY 28th JANUARY 2021 AT 10AM
MEETING HELD VIRTUALLY DUE TO THE ONGOING COVID-19 PANDEMIC

Chairman:	CC Member: Cllr Erskine
Panel Members:	CC Members: Cllrs Goggin, Guglielmi, Honeywood and Platt. TDC Members: Cllrs Placey, Steady and Turner. TDALC representative: Cllr Belgrove (Alresford Parish Council)
Officers:	EH - Vicky Presland, Head of Design EH - Thomas Eng, Assistant Highway Liaison Officer
Secretariat:	TDC - Lizzie Ridout, Leadership Support Manager

Item		Owner
1.	Welcome & Introductions The Chairman welcomed those present to the meeting.	Chair
2.	Apologies for absence Apologies for absence were received from Cllr Fairley and from ECC Officer Ian Henderson.	Chair
3.	Minutes of meeting held on 19th November 2020 to be agreed as a correct record The minutes of the meeting were agreed as a correct record.	Chair
4.	Matters arising from minutes of previous meeting <ul style="list-style-type: none"> • A list of Vehicle Activated Signs had been circulated. • Leas Road/Cherrytree Avenue, Clacton. Parked cars are regularly being damaged. Officers to visit site. • A briefing paper on E-Scooters had been circulated. • E-scooter initiative - Cllr Honeywood raised issues occurring along seafront of cyclists and e-scooters being used where not permitted. Review of signage is underway. • Cllr Goggin requested that the budget summary on page 2 of the minutes be produced for each meeting. 	Chair
5.	Public questions There were none.	
6.	Report on funded schemes 2020/21 This report provided an update on the current position of all the schemes that the Tendring Local Highway Panel had recommended for inclusion in the 2020/21 programme.	Officers

	<table border="1" data-bbox="421 197 1217 461"> <thead> <tr> <th colspan="2" style="background-color: #663399; color: white;">Budget summary 2020/21</th> </tr> </thead> <tbody> <tr> <td>Capital Budget</td> <td style="text-align: right;">£395,000</td> </tr> <tr> <td>Safer Roads Schemes</td> <td style="text-align: right;">£29,000</td> </tr> <tr> <td>Total Value of other Commissioned Schemes</td> <td style="text-align: right;">£451,000</td> </tr> <tr> <td>Remaining Budget to Allocate</td> <td style="text-align: right;">£0</td> </tr> <tr> <td>Schemes Funded by other Revenue Streams</td> <td style="text-align: right;">£54,500</td> </tr> </tbody> </table> <p>Members were reminded that the costs supplied were budget allocations only and there was the possibility that a final scheme cost could change dependant on issues that may arise especially during detailed design and construction.</p> <ul style="list-style-type: none"> LTEN173001 Long Road, Lawford - Zebra crossing - programmed for February half term. Officers to advise Cllr Guglielmi when work is starting. 	Budget summary 2020/21		Capital Budget	£395,000	Safer Roads Schemes	£29,000	Total Value of other Commissioned Schemes	£451,000	Remaining Budget to Allocate	£0	Schemes Funded by other Revenue Streams	£54,500					
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7.	<p>Report on Schemes awaiting Funding</p> <p>The Schemes Awaiting Funding list identified all the scheme requests that had been received for the consideration of the Tendring District Local Highways Panel.</p> <p>Members were asked to review those schemes and consider removing any they would not wish to consider for future funding.</p> <p>The breakdown of scheme types available for future consideration was as follows:</p> <table border="1" data-bbox="421 1151 1217 1559"> <thead> <tr> <th colspan="2" style="background-color: #663399; color: white;">Budget Summary</th> </tr> </thead> <tbody> <tr> <td>Safer Roads</td> <td style="text-align: right;">£0</td> </tr> <tr> <td>Traffic Management</td> <td style="text-align: right;">£776,000</td> </tr> <tr> <td>Walking</td> <td style="text-align: right;">£127,000</td> </tr> <tr> <td>Passenger Transport</td> <td style="text-align: right;">£41,500</td> </tr> <tr> <td>Public Rights of Way</td> <td style="text-align: right;">£16,500</td> </tr> <tr> <td>Cycling</td> <td style="text-align: right;">£0</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£961,000</td> </tr> </tbody> </table> <p>Costs supplied were estimates only and there was the possibility that a final scheme cost could change significantly dependant on issues that may arise during detailed design and construction.</p> <ul style="list-style-type: none"> LTEN182004 Ravens Green, Little Bentley - Traffic management improvements - Officers to investigate further and discuss with Cllr Guglielmi. <p>Members agreed to remove the following Traffic Management schemes:</p> <ul style="list-style-type: none"> LTEN182018 Heckfords Road, Great Bentley - No right turn. 	Budget Summary		Safer Roads	£0	Traffic Management	£776,000	Walking	£127,000	Passenger Transport	£41,500	Public Rights of Way	£16,500	Cycling	£0	Total	£961,000	Officers
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8.	Appendix 1 Officers to circulate papers after the meeting.	Officers
9.	Date of next meeting: Thursday 18 th March 2021 at 10am via MS Teams. The meeting closed at 11.31am.	All